

Minutes of PPG Meeting 20th September 2019

Present: Sue Stanbridge (Chair) (SAS), Mary Chamberlain (MC), Joanne Adam (JA), Ruth Ellis (RE), Stephen Parris (SP), Pip Doran (PD), Yvonne Massie (YM) and Jane Al-Kailani (JAK)

1. Apologies: Elizabeth Malik (EM), Fiona Pring (FP) and Grant Rudge (GR).

2. New Members

SAS Welcomed Yvonne Massie and Jane Al-Kailani to the Committee who then introduced themselves. **YM** has been in Tunbridge Wells for about 18 months. Her late husband was serving in the RAF and **YM** herself spent time involving herself in support for younger wives. Since arriving in TW, she has worked as a volunteer at the Hospice in the Weald which she found very rewarding. She is a patient at Kingswood and would like to give something in return for the help she receives there. **JAK** came to TW in 2015. She has been a volunteer with the Nuffield Cancer Support Group and also a volunteer at St Peter's School.

3. Minutes of the Last Meeting:

The minutes of the last PPG meeting on 19th July 2019 were approved.

4. Matters Arising:

SAS explained that Dr Ferguson was unable to attend the meeting; but will be asked to attend to talk about his ideas on end of life care. He has a selection of books on self-care which were purchased at his request by the PPG and is lending them to patients.

5. Treasurer's Report:

The current balance is £1555.02, payment for the Doppler machine having been deducted.

6. Surgery News:

JA gave a summary as follows:

Patient Feedback: In July there were 2 comments relating to difficulties in getting an appointment and seeing one's own GP. In August there was one comment saying 'Lovely reception staff'.

Staffing: Dr Ferguson would be returning in a week's time. It is hoped that he will be able to come to the next PPG meeting and will also be giving a talk on 'Lifestyle Medicine' at the AGM. Dr Anna Brodsky (Locum) would be leaving soon. Dr Obi is a training doctor and as a result the surgery is now able to take on trainee doctors and physician assistants under his supervision.

General Surgery News: The surgery recently held a very successful staff training away day. The surgery is at present struggling to keep up with blood tests because of staff summer holidays.

7. Flu Clinic Dates:

At present, there is only a vaccine available at the surgery for over 65's and a clinic will be held on 12 October. 'Sniffing' vaccines will be used for children's flu clinics. Further dates will be provided once the vaccines become available. **Action: JA**

8. Raffle:

The raffle draw will be held at 13.30 on Tuesday 10 December at the surgery. The following prizes were offered:

Floral decoration **YM**

Hamper from M&S **MC**

Trinity Theatre tickets and Côte Restaurant voucher **SP**

Drusilla's tickets **JA**

Fullers vouchers **SAS**

Christmas cake **JAK**

9. Purchases for the Surgery:

JA explained the need to replace the existing soft covered chairs, which stain easily and have to be steam cleaned, with plastic chairs. The costs would need to be reviewed.

10. PPG AGM 8 October 2019 at 7pm:

SAS thanked **RE and SP** for their groundwork on this. The agenda to include the new committee members needed to be prepared. **SP** said that he would arrange this and send it to **JA** for copying. **RE/SP** will be at the surgery at about 1830 to set up as required.

YM and JAK confirmed that they would like to join the committee. **SAS, MC, PD, SP, RE and JA** confirmed that they were willing to remain as committee members.

11. Vacant PPG Committee Secretarial Role:

There were no volunteers for this role and it was decided to ask for one at the PPG AGM. **Action: All**

12: AOB: JA said that the surgery would have a new Social Prescriber (Julie Primrose) on Tuesday mornings. As from December, there will also be a Prescriber/Clinical Pharmacist to carry out Medication Reviews and General Prescribing.

There was a short discussion about excess medicines. Some time ago, the surgery recycled usable medicines for use in developing countries. This is no longer done and such medications should now be taken to a pharmacy for disposal.

Neither **SAS** nor **MC** were able to attend the last PPG Chairs meeting so there was no feedback on this occasion.

The 50th edition of the Newsletter has now been issued.

Christmas lunch is to be held at Don Giovanni on Monday 9 December 2019 **SAS/MC**.

SP said that the sound system was proving a little more complicated than originally anticipated and he needed to do more research. He will be following it up and will report back at the next meeting.

12. Date of Next Meeting:

The next meeting would be held on 22 November 2019

There being no further discussion, the meeting concluded at 3.30pm